

Agenda for the Meeting

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Previous Meeting Minutes from 2-26-2024**
4. **Old Business – None**
5. **New Business**
 - a) Case Number 2024-004 is a request for a site plan review for building additions to the existing structure at 6500 East Center Street.
6. **Other Business – Comprehensive Plan Update**
7. **Adjournment.**

Start of the Items/Cases Portion of the Minutes –

Planning Commissioners present – Chad Engelke (Chair), Jimmy Stokes (Vice-Chair), Clara Kirkley (Acting Secretary), Kirby Carter, and Jessie Ware. **Absent** – Linda McGan, Janice Vidal and William Egner.

City Staff – Andrew Hockensmith, Planning Director; Jonathan Ryan, City Information Technology (IT); and Billy Simco, Planner I – Stormwater

Attendees – Francis J. Miller, 15-year voting resident of Horn Lake Ward 5, and Steven Hopkins, HLMS Recycling Services LLC.

Items 1 and 2. The Chair called the meeting to order at 6:00 p.m. The Acting Secretary took roll call with all planning commissioners present except for McGan, Vidal and Egner. The Pledge of Allegiance was led by the chair and recited by those in attendance.

Item 3. Approval of minutes from the 2-26-24 Planning Commission meeting.

Motion - approve minutes with revisions – Ware. **2nd** – Carter. **Vote:** Motion passed, 4-0.

4. **Old Business – None**
5. **New Business.**
 - a) Case Number 2024-004 is a request for a site plan review for building additions to the existing structure at 6500 East Center Street

Director Hockensmith presented the requirements for a site plan review for building additions at 6500 East Center Street. The general site plan provided by the applicant

included two building additions to the southernmost structure on the property, New West Building and New East Building. Exterior elevations were provided to show the building structure and materials: metal panel roof, metal wall panels, and metal gutter and trim. The City of Horn Lake Zoning Ordinance states that in industrial zoning districts, a minimum of 20% of the façade facing the public right-of-way shall be glass. The proposed building additions did not meet this requirement, but the Planning Commission could waive this requirement. Upon completion of the staff presentation, the Chair called upon Steven Hopkins, HLMS Recycling Services LLC., to make a statement on the case. Mr. Hopkins explained that the new building additions would match the existing structure and be used for indoor storage, reducing clutter on the site and providing better working conditions for employees. Discussion ensued about how the 20% glass requirement would have a negative impact on the building due to the nature of the business. Multiple planning commissioners made note of how the site has been cleaned up in the past year.

Motion – Stokes: After review of Case Number 2024-004, a site plan review for building additions to the existing structure at 6500 East Center Street, on land consisting of 7.54 acres, under M-1 zoning, being developed by Murphy and Sons, owned by HLMS Recycling Services, LLC, the Planning Commission Approves the site plan as presented.

2nd - Kirkley. **Vote** Passed, **4-0**

- 6. Other Business** – Comprehensive Plan Update: Director Hockensmith relayed that Orion Planning and Design would be delivering a draft of the plan in the coming weeks.
- 7. Adjournment.**

Chair – Called for a motion to adjourn.

Motion – Adjourn the meeting at 6:19 p.m.- Ware. **2nd** – Stokes. **Vote:** Motion passed, **4-0**.